



HIPAA 834 EDI Files

NIAMBTF Companion Guide

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ELIGIBILITY IMPORT NIAMBTF COMPANION GUIDE

1.0 Introduction

The Health Insurance Portability and Accountability Act (HIPAA) of 1996 was designed to improve the efficiency and effectiveness of the health care system and to provide better access to health insurance, limit fraud, waste, and abuse and to simplify the administration of the health care industry. To accomplish this the U.S. Department of Health & Human Services was required to adopt national standards and requirements for electronic transmission of certain health information.

1.1 Scope

The intended audience of this document are Employers and TPAs of NIAMBTF responsible for establishing and maintaining a connection with Vitech Systems Group to submit and receive electronic eligibility data that comply with HIPAA standards and requirements.

1.2 Overview

This Companion Guide contains information needed to begin and maintain a connection with Vitech Systems Group to submit 834 files.

1.3 References

This document is intended for use as a Companion Guide for Vitech Systems Group to the Health Insurance Portability and Accountability Act (HIPAA) mandated ANSI ASC X12N/005010X220A1 Benefit Enrollment and Maintenance (834) and is not to be used as a stand-alone document. The document does not outline all data segments and elements that are in the HIPAA transaction set guide, as it will only provide information related to specific elements as they apply to this project. This document should be used in conjunction with the HIPAA Implementation Guide that can be located on Washington Publishing Company web site at www.wpc-edi.com.



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2.0 File Transmission Procedures

Files transmitted should have a unique file name. This is important so that files can be easily recognizable for transmittal and diagnosis reasons. Files transmitted will follow the naming convention as illustrated below. The required fields are separated by an underscore.

“LineofBusiness_FileType_EmpID_BLocID_Date_Time”

(e.g., 834EDI_PROD_M072_M072R1_20210101_234510)

| FIELD | DESCRIPTION | EXAMPLE |
|-------------------|--|---|
| Line of Business | 834 EDI will be shown | '834EDI' |
| File Type | This indicates if a file is submitted as a test or as production. Expected file type is .txt only | 'TEST' - Test file 'PROD' - Production file |
| Emp ID & B Loc ID | This is a combination of the Employer's ID and Billing Location ID*. *If multiple Billing Locations are being reported on the same file, please specify 'MULTI' in place of the Billing Location ID ** If multiple employer code/ID are being reported on the same file, please specify at least one employer code/ID. | 67345_67345 (Employer code and location code/ID) 67345_MULTI (Employer code and Multiple Location codes) |
| Date | Format will be CCYYMMDD. | '20210101' for January 1st, 2021 |
| Time | 24-hour format as HHMMSS Eastern Time Zone. | '234510' for 11:45:10 PM |



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3.0 Control Segments

| DELIMITER | CODE | DESCRIPTION |
|-------------------------|------|-------------|
| LOOP SEGMENT TERMINATOR | ~ | TILDE |
| DATA ELEMENT SEPARATOR | * | ASTERISK |
| SUB ELEMENT SEPARATOR | : | COLON |

| SYMBOL | TYPE | DESCRIPTION |
|--------|------------|--|
| Nn | Numeric | Numeric data element represented by number of decimal places in 'n' Ex: N2 - 1234 is 12.34 |
| R | Decimal | Data element that allows a decimal point in the value Ex: 234.56 |
| ID | Identifier | Identifier data element always contains a value from a predefined list of codes Ex: 021, Y, N, 030, XN |
| AN | String | String data element is a sequence of alphanumeric characters Ex: 546043221, testemail@email.com |
| DT | Date | Date element is used to express the date in any standard date format Ex. CCYYMMDD – 20201231, MMDDYYYY – 01052021 |
| TM | Time | Time data element is used to express the ISO standard time format Ex: HHMMSS - 162030 |

| CODE | USAGE | DESCRIPTION |
|------|-------------|--|
| R | Required | This loop/segment/element must always be sent |
| S | Situational | This loop/segment/element may be sent depending upon the context |
| | Not Used | This element must never be sent |



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| LOOP | CONTROL | DESCRIPTION | DATA ELEMENT | DATA TYPE | MIN/ MAX | USAGE | EXAMPLES |
|------|---------|-------------------------------------|--------------|-----------|----------|-------|--|
| | ISA | INTERCHANGE CONTROL HEADER | | | | R | |
| | | | | | | | “*” |
| ISA | ISA01 | AUTHORIZATION INFORMATION QUALIFIER | I01 | ID | 2 / 2 | R | 00 – No Authorization Information Present (default) 01 – Additional Data Identification |
| ISA | ISA02 | AUTHORIZATION INFORMATION | I02 | AN | 10 / 10 | R | 10 Spaces |
| ISA | ISA03 | SECURITY INFORMATION QUALIFIER | I03 | ID | 2 / 2 | R | 00 – No Security Information Present (default) 01 – Password |
| ISA | ISA04 | SECURITY INFORMATION | I04 | AN | 10 / 10 | R | Spaces |
| ISA | ISA05 | INTERCHANGE ID QUALIFIER | I05 | ID | 2 / 2 | R | ZZ – Mutually Defined |
| ISA | ISA06 | INTERCHANGE SENDER ID | I06 | AN | 15 / 15 | R | Sender’s FEIN |
| ISA | ISA07 | INTERCHANGE ID QUALIFIER | I05 | ID | 2 / 2 | R | ZZ – Mutually Defined |
| ISA | ISA08 | INTERCHANGE RECEIVER ID | I07 | AN | 15 / 15 | R | “52-1805760” Recipient’s FEIN |
| ISA | ISA09 | INTERCHANGE DATE | I08 | DT | 6 / 6 | R | “181231” (YYMMDD) |
| ISA | ISA10 | INTERCHANGE TIME | I09 | TM | 4 / 4 | R | “1620” (HHMM) |
| ISA | ISA11 | REPETITION SEPARATOR | I65 | ID | 1 / 1 | R | “^” |
| ISA | ISA12 | INTERCHANGE CONTROL VERSION NUMBER | I11 | ID | 5 / 5 | R | 00501 – Standards Approved for Publication by ASC X12 Procedures Review Board through October 2003 |
| ISA | ISA13 | INTERCHANGE CONTROL NUMBER | I12 | NO | 9 / 9 | R | “000552” Numeric with 0 decimals |
| ISA | ISA14 | ACKNOWLEDGEMENT REQUESTED | I13 | ID | 1 / 1 | R | 0 – No Interchange Acknowledgement Requested 1 – Interchange Acknowledgement Requested |
| ISA | ISA15 | INTERCHANGE USAGE INDICATOR | I14 | ID | 1 / 1 | R | T – Test Data P – Production Data |



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| LOOP | CONTROL | DESCRIPTION | DATA ELEMENT | DATA TYPE | MIN/ MAX | USAGE | EXAMPLES |
|------|---------|---------------------------------------|--------------|--------------|----------|-------|--|
| ISA | ISA16 | COMPONENT SUB ELEMENT SEPARATOR | I15 | data element | 1 / 1 | R | “.” |
| | | | | | | | “~” |
| | GS | FUNCTIONAL GROUP HEADER | | | | R | |
| GS | GS01 | FUNCTIONAL IDENTIFIER CODE | 479 | ID | 2 / 2 | R | “BE” |
| GS | GS02 | SUBMITTER ID | 142 | AN | 2 / 15 | R | “ABC123456789” Sender’s FEIN |
| GS | GS03 | RECEIVER ID | 124 | AN | 2 / 15 | R | “52-1805760” Recipient’s FEIN |
| GS | GS04 | CREATION DATE | 373 | DT | 8 / 8 | R | “20141231” (CCYYMMDD) |
| GS | GS05 | CREATION TIME | 337 | TM | 4 / 8 | R | “1800” (HHMM) |
| GS | GS06 | GROUP CONTROL NUMBER | 28 | N0 | 1 / 9 | R | “000001” Numeric with 0 decimals |
| GS | GS07 | RESPONSIBLE AGENCY CODE | 455 | ID | 1 / 2 | R | X – Accredited Standards Committee X12 |
| GS | GS08 | VERSION / RELEASE INDUSTRY ID CODE | 480 | AN | 1 / 12 | R | 005010X0220A1 – Standards Approved for Publication by ASC X12 Procedures Review Board through October 2003 |
| | | HEADER | | | | | |
| | ST | TRANSACTION HEADER | | | | R | |
| ST | ST01 | TRANSACTION SET IDENTIFIER CODE | 143 | ID | 3 | R | 834 – Benefit Enrollment and Maintenance |
| ST | ST02 | TRANSACTION SET CONTROL NUMBER | 329 | AN | 4 / 9 | R | “000001” |
| ST | ST03 | IMPLEMENTATION CONVENTION REFERENCE | 1705 | AN | 1 / 35 | R | 005010X0220A1 – Standards Approved for Publication by ASC X12 Procedures Review Board through October 2003 |
| | | BEGINNING OF HIERARCHICAL TRANSACTION | | | | R | |



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| LOOP | CONTROL | DESCRIPTION | DATA ELEMENT | DATA TYPE | MIN/MAX | USAGE | EXAMPLES |
|-------|---------|--------------------------------|--------------|-----------|---------|-------|--|
| BGN | BGN01 | TRANSACTION SET PURPOSE CODE | 353 | ID | 2 / 2 | R | 00 – Original (default) 15 – Re-submission 22 – Information Copy |
| BGN | BGN02 | REFERENCE IDENTIFICATION | 127 | AN | 1 / 50 | R | “000001” |
| BGN | BGN03 | DATE | 373 | DT | 8 / 8 | R | “20051231” (CCYYMMDD) |
| BGN | BGN04 | TIME | 337 | TM | 4 / 8 | R | “1523” (HHMM) |
| BGN | BGN08 | ACTION CODE | 306 | ID | 1 / 2 | R | 2 – Change/Update 4 – Verify RX – Replace |
| | REF | TRANSACTION SET POLICY NUMBER | | | | | |
| REF | REF01 | MASTER POLICY NUMBER | 128 | ID | 2 / 3 | R | 38 – Master Policy Number |
| REF | REF02 | REFERENCE IDENTIFICATION | 127 | AN | 1 / 50 | R | “567890” Contact BTF coordinator to request Policy Number |
| | DTP | FILE EFFECTIVE DATE | | | | | |
| DTP | DTP01 | DATE QUALIFIER | 374 | ID | 3 / 3 | R | 007 – Effective Date |
| DTP | DTP02 | DATE FORMAT QUALIFIER | 1250 | ID | 2 / 3 | R | D8 – CCYYMMDD |
| DTP | DTP03 | DATE | 1251 | AN | 8 / 8 | R | “20201215” |
| | QTY | TRANSACTION SET CONTROL TOTALS | | | | | |
| QTY | QTY01 | QUANTITY QUALIFIER | 673 | ID | 2 / 2 | R | DT – Dependent Total ET – Employee Total TO – Total |
| QTY | QTY02 | QUANTITY | 380 | R | 1 / 15 | R | Record Totals “359” |
| | 1000A | SPONSOR NAME | | | | | |
| 1000A | N1 | SPONSOR NAME | R | | | | |
| 1000A | N101 | ENTITY IDENTIFIER CODE | 98 | ID | 2 / 3 | R | P5 – Plan Sponsor |
| 1000A | N102 | PLAN SPONSOR NAME | 93 | AN | 1 / 60 | S | “ABCHMO” |



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| LOOP | CONTROL | DESCRIPTION | DATA ELEMENT | DATA TYPE | MIN/ MAX | USAGE | EXAMPLES | |
|-------|---------|-------------------------------|--------------|-----------|----------|-------|--|---|
| 1000A | N103 | IDENTIFICATION CODE QUALIFIER | 66 | ID | 1 / 2 | R | FI – Federal Taxpayer's Identification Number 24 – Employer's Identification Number 94 – Code assigned by the organization that is the ultimate destination of the transaction set | |
| 1000A | N104 | IDENTIFICATION CODE | 67 | AN | 2 / 80 | R | "98-7654321" | |
| | 1000B | PAYER NAME | | | | | | |
| 1000B | N1 | PAYER NAME | | | | | R | |
| 1000B | N101 | ENTITY IDENTIFIER CODE | 98 | ID | 2 / 3 | R | IN – Insurer | |
| 1000B | N102 | PLAN SPONSOR NAME | 93 | AN | 1 / 60 | S | "ABC01" | |
| 1000B | N103 | IDENTIFICATION CODE QUALIFIER | 66 | ID | 1 / 2 | R | FI – Federal Taxpayer's Identification Number 94 – Code assigned by the organization that is the ultimate destination of the transaction set | |
| 1000B | N104 | IDENTIFICATION CODE | 67 | AN | 2 / 80 | R | "12-3456789" | |
| | 1000C | TPA/BROKER NAME | | | | | | |
| 1000C | N1 | TPA/BROKER NAME | | | | | S | If a TPA is preparing the file for an Employer, the preparer's information is required here |
| 1000C | N101 | ENTITY IDENTIFIER CODE | 98 | ID | 2 / 3 | R | TV – Third Party Administrator BO – Broker or Sales Office | |
| 1000C | N102 | TPA/BROKER NAME | 93 | AN | 1 / 60 | R | "ABC01" | |
| 1000C | N103 | IDENTIFICATION CODE QUALIFIER | 66 | ID | 1 / 2 | R | FI – Federal Taxpayer's Identification Number 94 – Code assigned by the organization that is the ultimate destination of the transaction set | |
| 1000C | N104 | IDENTIFICATION CODE | 67 | AN | 2 / 80 | R | "12-3456789" | |
| | 2000 | INSURED LEVEL DETAIL | | | | | R | |
| 2000 | INS01 | INSURED/ SUBSCRIBER INDICATOR | 1073 | ID | 1 / 1 | R | N No (Dependent) Y Yes (Participant) | |



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| LOOP | CONTROL | DESCRIPTION | DATA ELEMENT | DATA TYPE | MIN/MAX | USAGE | EXAMPLES |
|------|---------|------------------------------|--------------|-----------|---------|-------|--|
| 2000 | INS02 | INDIVIDUAL RELATIONSHIP CODE | 1069 | ID | 2 / 2 | R | 01 Spouse 09 Adopted Child 10 Foster Child 17 Stepchild 18 Self 19 Child 25 Former Spouse 31 Legal Guardianship (Court Appointed Guardian) |
| 2000 | INS03 | MAINTENANCE TYPE CODE | 875 | ID | 3 / 3 | R | 001 Change • For Change records, enrollment updates and demographic updates can be made. 021 Addition • For Add records, new Participants and Dependents will be added with their enrollment selections. 024 Cancellation/Termination • For Cancellation/Termination records, employment and enrollment coverages will be terminated from the system. 030 Audit/Compare • For Audit/Compare records, no enrollment or employment updates can be made. Only demographic updates can be made – fields that fall under the Participant, Dependent, and Address sections. |



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| LOOP | CONTROL | DESCRIPTION | DATA ELEMENT | DATA TYPE | MIN/MAX | USAGE | EXAMPLES |
|------|---------|--|--------------|-----------|---------|-------|--|
| 2000 | INS04 | <p>MAINTENANCE REASON CODE</p> <p>*Special Enrollment Rights</p> <p>If '030' is being transmitted for INS03, 'XN' is the only accepted code for INS04.</p> | 1203 | ID | 2 / 3 | R | <p>01 Divorce</p> <p>02 Birth</p> <p>03 Death</p> <p>05 Adoption</p> <p>08 Termination of Employment</p> <p>21 Disability (Disabled Dependent)</p> <p>22 Open Enrollment</p> <p>28 Initial Enrollment</p> <p>XN Notification Only</p> <p>Special Events*</p> <p>01 Divorce</p> <p>02 Birth</p> <p>03 Death (Dependent)</p> <p>05 Adoption</p> <p>27 QMSCO</p> <p>31 Legal Separation</p> <p>32 Marriage</p> <p>AI Court Order Guardian</p> |
| 2000 | INS05 | BENEFIT STATUS CODE | 1216 | ID | 1 / 1 | R | <p>A Active</p> <p>Retirees should not be sent on the 834 EDI</p> |
| 2000 | INS06 | <p>MEDICARE PLAN CODE + ELIGIBILITY REASON CODE</p> <p>Medicare Plan Code and Eligibility Reason Code are both required if sending data.</p> <p>Ex: C1, B0, A2</p> | 1218 | ID | 2 / 2 | S | <p>Medicare Plan Codes:</p> <p>A Medicare Part A</p> <p>B Medicare Part B</p> <p>C Medicare Part A and B</p> <p>D Medicare</p> <p>E No Medicare</p> <p>Eligibility Reason Codes:</p> <p>0 Age (default)</p> <p>1 Disability</p> <p>2 End Stage Renal Disease (ESRD)</p> |



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| LOOP | CONTROL | DESCRIPTION | DATA ELEMENT | DATA TYPE | MIN/ MAX | USAGE | EXAMPLES |
|------|---------|---|--------------|-----------|----------|--------|---|
| 2000 | INS07 | <p>CONSOLIDATED OMNIBUS BUDGET RECONCILIATION ACT (COBRA) QUALIFYING</p> <p>Required when a Participant is being enrolled in a benefit covered by COBRA</p> | 1219 | ID | 1 / 2 | S | <p>1 Termination of Employment (Resignation/Voluntary)</p> <p>2 Reduction of work hours</p> <p>3 Medicare</p> <p>4 Death</p> <p>5 Divorce</p> <p>6 Separation</p> <p>7 Ineligible Child</p> <p>8 Bankruptcy of Retiree's Former Employer</p> <p>9 Layoff</p> <p>10 Leave of Absence</p> <p>31 Involuntary Termination of Employment</p> |
| 2000 | INS08 | EMPLOYMENT STATUS CODE | 584 | ID | 2 / 2 | S | <p>AC Active</p> <p>L1 Leave of Absence</p> <p>TE Terminated</p> |
| 2000 | INS10 | DEPENDENT HANDICAP INDICATOR | 1073 | ID | 1 / 1 | S | <p>N No</p> <p>Y Yes</p> |
| 2000 | INS11 | DATE FORMAT QUALIFIER | 1250 | ID | 2 / 3 | S | <p>D8 - CCYYMMDD</p> <p>Date of Death Format</p> |
| 2000 | INS12 | DATE | 1251 | AN | 8 / 8 | S | <p>"20191104"</p> <p>Date of Death</p> |
| | REF | SUBSCRIBER NUMBER | | | | R | |
| 2000 | REF01 | SUBSCRIBER ID QUALIFIER | 128 | ID | 2 / 3 | R | <p>0F Subscriber Number (Zero F)</p> |
| 2000 | REF02 | SUBSCRIBER ID | 127 | AN | 1 / 50 | R | <p>"405555999"</p> <p>Participant SSN</p> |
| | DTP | DATE - INSURED LEVEL DATES | | | | S - 24 | |



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|-------|---------|--|--------------|-----------|---------|-------|---|
| 2000 | DTP01 | DATE QUALIFIER *Event Date — Required for Initial Enrollment and Special Events. Fatal Error shown if Enrollment processed outside 30-day window. Proof docs are required to be submitted within 30 days from the Event Date. Special Events are listed in INS04 | 374 | ID | 3 / 3 | R | 050 Received 286 Retirement 303 Maintenance Effective/Event Date* 336 Employment Begin 337 Employment End 338 Medicare Begin 339 Medicare End 356 Eligibility Begin 357 Eligibility End 394 Rehire |
| 2000 | DTP02 | DATE FORMAT QUALIFIER | 1250 | ID | 2 / 3 | R | D8 - CCYYMMDD |
| 2000 | DTP03 | DATE | 1251 | N | 8 / 8 | R | "20210410" Employment Begin Date (See DTP01) |
| | 2100A | INSURED NAME | | | | | |
| | NM1 | INSURED NAME | R | | | | |
| 2100A | NM101 | INSURED/SUBSCRIBER | 98 | ID | 2 / 3 | R | IL – Insured/Subscriber |
| 2100A | NM102 | PERSON QUALIFIER | 1065 | ID | 1 | R | 1 - Person |
| 2100A | NM103 | NAME LAST | 1035 | AN | 1 / 50 | R | "Smith" |
| 2100A | NM104 | NAME FIRST | 1036 | AN | 1 / 35 | S | "John" |
| 2100A | NM105 | NAME MIDDLE | 1037 | AN | 1 / 25 | S | "Q" |
| 2100A | NM106 | NAME PREFIX | 1038 | AN | 1 / 10 | S | MR, MS, DR, MRS, MISS |
| 2100A | NM107 | NAME SUFFIX | 1039 | AN | 1 / 10 | S | ESQ, JR, SR, II, III, IV |
| 2100A | NM108 | INSURED IDENTIFICATION CODE QUALIFIER | 66 | ID | 1 / 2 | S | 34 – Social Security Number ZZ – Mutually Defined |
| 2100A | NM109 | INSURED's ID | 67 | AN | 2 / 80 | S | "999999999" Participant's/ Dependent's SSN |
| | PER | INSURED COMMUNICATIONS NUMBERS | | | | S | |
| 2100A | PER01 | CONTACT FUNCTION CODE | 366 | ID | 2 / 2 | R | IP – Insured Party |
| 2100A | PER03 | COMMUNICATION NUMBER QUALIFIER At least one form of contact information is required | 365 | ID | 2 / 2 | R | CP Cellular Phone EM Electronic Mail EX Telephone Extension FX Facsimile HP Home Phone Number WP Work Phone Number |
| 2100A | PER04 | COMMUNICATION NUMBER | 364 | AN | 1 / 80 | R | "4052082570" |



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|-------|---------|---|--------------|-----------|---------|-------|---|
| 2100A | PER05 | COMMUNICATION NUMBER QUALIFIER | 365 | ID | 2 / 2 | S | CP Cellular Phone EM Electronic Mail EX Telephone Extension FX Facsimile HP Home Phone Number WP Work Phone Number |
| 2100A | PER06 | COMMUNICATION NUMBER | 364 | AN | 1 / 80 | S | "jsmith@email.com" |
| 2100A | PER07 | COMMUNICATION NUMBER QUALIFIER | 365 | ID | 2 / 2 | S | CP Cellular Phone EM Electronic Mail EX Telephone Extension FX Facsimile HP Home Phone Number WP Work Phone Number |
| 2100A | PER08 | COMMUNICATION NUMBER | 364 | AN | 1 / 80 | S | "3045345555" |
| | N3 | INSURED RESIDENT STREET ADDRESS | | | | S | |
| 2100A | N301 | ADDRESS INFORMATION | 166 | AN | 1 / 55 | R | "1234 Main St" |
| 2100A | N302 | ADDRESS INFORMATION | 166 | AN | 1 / 55 | S | "" – Address Line2 |
| | N4 | INSURED RESIDENT CITY, STATE, ZIP | | | | S | |
| 2100A | N401 | CITY NAME | 19 | AN | 2 / 30 | R | "San Diego" |
| 2100A | N402 | STATE CODE | 156 | ID | 2 / 2 | R | "CA" |
| 2100A | N403 | POSTAL CODE | 116 | ID | 3 / 15 | R | "92101" |
| 2100A | N404 | COUNTRY CODE Full list can be found at: https://www.iso.org/iso-3166-country-codes.html | 26 | ID | 2 / 3 | S | CA Canada MX Mexico US United States of America |
| | DMG | INSURED DEMOGRAPHIC INFORMATION | | | | S | |
| 2100A | DMG01 | DATE FORMAT QUALIFIER | 1250 | ID | 2 / 3 | R | D8 - CCYYMMDD |
| 2100A | DMG02 | DATE | 1251 | AN | 8 / 8 | R | 19800104 Date of Birth |
| 2100A | DMG03 | GENDER CODE | 1068 | ID | 1 / 1 | R | F Female M Male O Other |



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|--------------|--------------|---|--------------|-----------|-------------|----------|---|
| 2100A | DMG04 | MARITAL CODE *For Dependents Marital Code is Situational. | 1067 | ID | 1 / 1 | R | D Divorced I Single M Married S Separated W Widowed |
| | EC | BENEFIT CLASS | | | | R | |
| 2100A | EC01 | BENEFIT CLASS CODE | 1176 | ID | 2 / 3 | R | 19 Active Bargaining 20 Non-Bargaining 31 Medicare Bargaining 32 Medicare Non-Bargaining 33 Non-Medicare Bargaining 34 Non-Medicare Non-Bargaining |
| | ICM | MEMBER INCOME | | | | S | Mandatory if Employer offers Life Plan |
| 2100A | ICM01 | FREQUENCY CODE | 594 | ID | 1/1 | R | 7— Annual |
| 2100A | ICM02 | MONETARY AMOUNT | 782 | R | 1/18 | R | 38456.77 |
| | | Annual Salary in US \$ | | | | | Numeric with 2 decimals |
| | 2100D | CONTRIBUTING EMPLOYER | | | | | |
| | NM1 | CONTRIBUTING EMPLOYER | | | | R | |
| 2100D | NM101 | ENTITY IDENTIFIER CODE | 98 | ID | 2 / 3 | R | 36 Employer |
| 2100D | NM102 | ENTITY TYPE QUALIFIER | 1065 | ID | 1 / 1 | R | 2 Non-Person Entity |
| 2100D | NM103 | ORGANIZATION NAME | 1035 | AN | 1 / 60 | R | "ACME Fireworks LLC" |
| 2100D | NM104 | EMPLOYER CODE | 1036 | AN | 1 / 35 | R | "67345" |



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|-------|---------|---|--------------|-----------|----------|-------|--|--|
| 2100D | NM105 | BILLING LOCATION CODE | 1037 | AN | 1 / 25 | R | <p>"55222"</p> <p>MULTI Billing Location Codes:</p> <p>If multiple Billing Locations are being reported on the same file, please specify 'MULTI' in place of the Billing Location ID in file name.</p> | |
| | 2300 | HEALTH COVERAGE | | | | | | |
| | HD | HEALTH COVERAGE | | | | | R | |
| 2300 | HD01 | MAINTENANCE TYPE CODE | 875 | ID | 3 / 3 | R | <p>001 Change</p> <p>021 Addition</p> <p>024 Cancellation/ Termination</p> <p>030 Audit/Compare</p> | |
| 2300 | HD03 | INSURANCE LINE CODE Life & ADD will be tracked through LAD | 1205 | ID | 2 / 3 | R | <p>HLT Health with Rx</p> <p>DEN Dental</p> <p>VIS Vision</p> <p>LAD Life & ADD</p> <p>STD Short-Term Disability</p> | |



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|------|---------|---|--------------|-----------|----------|-------|---|
| 2300 | HD04 | PLAN COVERAGE DESCRIPTION When Reserve Draw is offered in place of HLT, RD will be sent as Plan Coverage | 1204 | AN | 1 / 50 | S | Medical: A – Plan A A+ – Plan A+ B – Plan B C – Plan C D2 – Plan D2 RD – Reserve Draw Dental: D001 – Plan D001 D002 – Plan D002 D003 – Plan D003 D004 – Plan D004 Vision: ENHA – Vision Enhanced STD – Vision Standard LAD: 100K – Life \$100k Flat 150K – Life \$150k Flat 15K – Life \$15k Flat 15KR – Life \$15k Flat Retiree 25K – Life \$25k Flat 25KR – Life \$25k Flat Retiree 50K – Life \$50k Flat 1X – Life 1x Salary 2X – Life 2x Salary STD: S01K – S01K S200 – S200 S300 – S300 S400 – S400 S500 – S500 S600 – S600 S800 – S800 0014 – Option 0014 |



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|------|---------|--|--------------|-----------|----------|-------|---|
| 2300 | HD05 | COVERAGE LEVEL CODE Required for Subscriber – Do not use for Dependent | 1207 | ID | 3 / 3 | S | Medical with Rx: ECH Employee and Children EMP Employee Only ESP Employee and Spouse FAM Family Dental and Vision: EMP Employee Only FAM Family E6D Composite Employee Only E7D Composite Employee and Spouse E8D Composite Employee and Child E9D Composite Family Life: EMP Employee Only DEP Dependents STD: EMP Employee Only |
| | DTP | DATE – HEALTH COVERAGE | | | | R - 6 | |
| 2300 | DTP01 | BENEFIT DATE CODE | 374 | ID | 3 / 3 | R | 303 Maintenance Effective 348 Benefit Begin 349 Benefit End |
| 2300 | DTP02 | BENEFIT DATE QUALIFIER | 1250 | ID | 2 / 3 | R | D8 - CCYYMMDD |
| 2300 | DTP03 | BENEFIT DATE | 1251 | AN | 8 / 8 | R | 20210331 Benefit Begin date |
| | TRAILER | TRANSACTION SET TRAILER | | | | R | |
| | SE | TRANSACTION SET TRAILER | | | | R | |
| | SE01 | NUMBER OF INCLUDED SEGMENTS | 96 | N0 | 1 / 10 | R | "001234" |
| | SE02 | TRANSACTION SET CONTROL NUMBER | 329 | AN | 4 / 9 | R | "000001" |



ELIGIBILITY IMPORT NIAMBTF COMPANION GUIDE

| LOOP | CONTROL | DESCRIPTION | DATA ELEMENT | DATA TYPE | MIN/MAX | USAGE | EXAMPLES |
|------|---------|-----------------------------|--------------|-----------|---------|-------|----------|
| | CONTROL | | | | | | |
| | GE | FUNCTIONAL GROUP TRAILER | R | | | | |
| | GE01 | NUMBER OF TRANSACTION SETS | 97 | ID | 1 / 2 | R | "1" |
| | GE02 | GROUP CONTROL NUMBER | 28 | AN | 2 / 15 | R | "000001" |
| | IEA | INTERCHANGE CONTROL TRAILER | | | | R | |
| | IEA01 | NUMBER OF FUNCTIONAL GROUPS | I16 | NO | 1 / 5 | R | "1" |
| | IEA02 | INTERCHANGE CONTROL NUMBER | I12 | NO | 9 / 9 | R | "000552" |



ELIGIBILITY IMPORT NIAMBTF COMPANION GUIDE

4.0 Addendum

Added here are the 834 EDI Specification Document, Sample test file for reference, and a list of validations generated in V3locity

4.1 Validations

Files or individual records may be rejected upon receipt for the following reasons (a comprehensive list will be provided later):

- Syntax Errors — such as valid segments, segment order, testing for number values in numeric data elements, etc.
- Incorrect format in file name
- FEIN Numbers not hyphenated
- Ending segments improperly with extra delimiters such as **~ or *~
- Missing or Incorrect Record Totals in QTY 02
- Missing or incorrect Individual Relation Code (Loop 2000 – INS02)
- Missing or incorrect Maintenance Type Codes (Loop 2000 – INS03)
- Missing or incorrect Maintenance Reason Codes (Loop 2000 – INS04)
- Retirees being sent on the 834 EDI (Loop 2000 – INS05)
- Missing REF*0F*SSN or not using the Participant ID (SSN) (Loop 2000 – REF02)
- Invalid SSN's such as 000000000, too long, too short, or special characters such as ##### (Loop 2000 —REF02, Loop 2100A – NM109)
- Missing the minimum required (1) phone number information (Loop 2100A – PER)
- Invalid phone numbers – format should be AAABBBCCCC (AAA-Area Code) (BBB – Telephone Number prefix) (CCC — telephone #)
- Missing participants' or dependents' birthdates (Loop 2100A – DMG02)
- Missing participants' addresses (Loop 2100A – N4)
- Missing or incorrect Benefit Class Code (Loop 2100A – EC01)
- Missing or incorrect Employment information (Loop 2100D – NM1)
- Missing or incorrect Health Coverage information (Loop 2300 – HD)
- **Missing Maintenance Effective Dates for Special Events/Initial Enrollment**



ELIGIBILITY IMPORT NIAMBTF COMPANION GUIDE

4.2 Reporting INS and HD Codes

| SCENARIO | PARTICIPANT | | DEPENDENT | | EVENT | PARTICIPANT | | | | DEPENDENT | | | |
|--|-----------------|---------------------|-----------------|---------------------|---|-------------|---------|---------|-----------------|---------------------|---------|---------|-----------------|
| | V3locity Record | Enrollment Coverage | V3locity Record | Enrollment Coverage | | INS04 | INS03 | HD 03 | V3locity Record | Enrollment Coverage | INS03 | HD 03 | V3locity Record |
| IE ADD - Adding a new Participant to V3locity with coverage ADD - Adding a new Participant and Dependents to V3locity with coverage | No | No | | | 28 Initial Enrollment | 021 ADD | 021 ADD | Created | Added | | | | |
| | No | No | No | No | 28 Initial Enrollment | 021 ADD | 021 ADD | Created | Added | 021 ADD | 021 ADD | Created | Added |
| CHG CHG - Changing the existing coverage of a Participant by 'adding a Dependent' CHG - Changing the existing coverage of a Participant by 'removing a Dependent' CHG - Yearly coverage changes allowed for Participants and Dependents | Exists | Exists | No | No | 02 Birth 05 Adoption 32 Marriage 27 QMSCO AI Court Order Guardian | 001 CHG | 001 CHG | Updated | Updated | 021 ADD | 021 ADD | Created | Added |
| | Exists | Exists | Exists | Exists | 01 Divorce 31 Legal Separation 03 Death (Dependent) | 001 CHG | 001 CHG | Updated | Updated | 024 CAN | 024 CAN | Updated | Stopped |
| | Exists | Exists | Exists | Exists | 22 Plan Change | 001 CHG | 001 CHG | Updated | Updated | 001 CHG | 001 CHG | Updated | Updated |
| CAN CAN - Cancellation of coverage for Participant and Dependents due to a Termination Event | Exists | Exists | Exists | Exists | 03 Death (Participant) 08 Term of Emp 21 Disability | 024 CAN | 024 CAN | Updated | Stopped | 024 CAN | 024 CAN | Updated | Stopped |
| AUD AUD - Comparison of data between Employers and BTF - Demographic updates made but no coverage changes allowed | Exists | Exists | Exists | Exists | XN Notif | 030 AUD | 030 AUD | Updated | No | 030 AUD | 030 AUD | Updated | No |

EXAMPLES (ONLY THE RELEVANT INS AND HD SEGMENTS ARE SHOWN FOR REFERENCE)

| Adding a Child (Dependent) through Adoption to an existing Participant as of Apr 1, 2021 | |
|---|---|
| Participant | Dependent |
| INS*Y*18*001*05*A***AC*N~ REF*0F*412989999~ DTP*336*D8*20161011~ HD*001**HLT*A*ECH~ DTP*348*D8*20210401~ HD*001**DEN*D001*FAM~ DTP*348*D8*20210401~ | INS*N*09*021*05*A****N~ REF*0F*412989999~ DTP*356*D8*20210321~ HD*021**HLT*A~ DTP*348*D8*20210401~ HD*021**DEN*D001~ DTP*348*D8*20210401~ |

| Removing a Spouse (Dependent) through Divorce from an existing Participant as of Mar 31, 2021 | |
|---|---|
| Participant | Dependent |
| INS*Y*18*001*01*A***AC*N~ REF*0F*412989009~ DTP*336*D8*20161011~ HD*001**HLT*A*EMP~ DTP*348*D8*20210401~ HD*001**DEN*D001*EMP~ DTP*348*D8*20210401~ | INS*N*01*021*01*A****N~ REF*0F*412989009~ DTP*357*D8*20210331~ HD*021**HLT*A~ DTP*348*D8*20190401~ DTP*349*D8*20210331~ HD*021**DEN*D001~ DTP*348*D8*20190401~ DTP*349*D8*20210331~ |

| Terminating a Participant as of Apr 30, 2021 | |
|---|---|
| Participant | Dependent |
| INS*Y*18*021*08*A***AC*N~ REF*0F*412986699~ DTP*336*D8*20161011~ DTP*337*D8*20210427~ HD*021**HLT*A*FAM~ DTP*348*D8*2020901~ DTP*349*D8*20210430~ HD*021**DEN*D001*FAM~ DTP*348*D8*2020901~ DTP*349*D8*20210430~ | INS*N*19*021*08*A****N~ REF*0F*412986699~ DTP*357*D8*20210427~ HD*021**HLT*A~ DTP*348*D8*2020901~ DTP*349*D8*20210430~ HD*021**DEN*D001~ DTP*348*D8*2020901~ DTP*349*D8*20210430~ |



ELIGIBILITY IMPORT NIAMBTF COMPANION GUIDE

4.3 Code Requirements by Scenario

INITIAL ENROLLMENT

| INITIAL ENROLLMENT | INS 01 | INS 02 | INS 03 | INS 04 | DTP 336 | DTP 356 | DTP 303 | HD 01 | DTP 348 |
|--------------------|--------|--------|--------|--------|---------|---------|---------|-------|---------|
| PARTICIPANT | Y | 18 | 021 | 28 | Y | Y | Y | 021 | Y |
| SPOUSE | N | 01 | 021 | 28 | | Y | | 021 | Y |
| CHILD 1 | N | 19 | 021 | 28 | | Y | | 021 | Y |
| CHILD 2 | N | 19 | 021 | 28 | | Y | | 021 | Y |

SPECIAL EVENTS

| BIRTH | INS 01 | INS 02 | INS 03 | INS 04 | DTP 336 | DTP 356 | DTP 357 | DTP 303 | HD 01 | DTP 348 | DTP 349 |
|--|--------|--------|--------|--------|---------|---------|---------|---------|---------|---------|---------|
| PARTICIPANT | Y | 18 | 001 | 02 | Y | | | Y | 001 | Y | |
| SPOUSE | N | 01 | 001 | 02 | | Y | | | 001 | Y | |
| CHILD | N | 19 | 001 | 02 | | Y | | | 001 | Y | |
| NEWBORN CHILD | N | 19 | 021 | 02 | | Y | | | 021 | Y | |
| ADOPTION | INS 01 | INS 02 | INS 03 | INS 04 | DTP 336 | DTP 356 | DTP 357 | DTP 303 | HD 01 | DTP 348 | DTP 349 |
| PARTICIPANT | Y | 18 | 001 | 05 | Y | | | Y | 001 | Y | |
| SPOUSE | N | 01 | 001 | 05 | | Y | | | 001 | Y | |
| CHILD | N | 19 | 001 | 05 | | Y | | | 001 | Y | |
| ADOPTED CHILD | N | 09 | 021 | 05 | | Y | | | 021 | Y | |
| QMCSO | INS 01 | INS 02 | INS 03 | INS 04 | DTP 336 | DTP 356 | DTP 357 | DTP 303 | HD 01 | DTP 348 | DTP 349 |
| PARTICIPANT | Y | 18 | 001 | 27 | Y | | | Y | 001 | Y | |
| SPOUSE | N | 01 | 001 | 27 | | Y | | | 001 | Y | |
| CHILD | N | 19 | 001 | 27 | | Y | | | 001 | Y | |
| QMCSO DEPENDENT* | N | 09 | 001 | 27 | | Y | | | 001 | Y | |
| *QMCSO info for Dependent needs to exist in V3Locity | | | | | | | | | | | |
| MARRIAGE | INS 01 | INS 02 | INS 03 | INS 04 | DTP 336 | DTP 356 | DTP 357 | DTP 303 | HD 01 | DTP 348 | DTP 349 |
| PARTICIPANT | Y | 18 | 001 | 32 | Y | | | Y | 001 | Y | |
| NEW SPOUSE | N | 01 | 021 | 32 | | Y | | | 021 | Y | |
| CHILD 1 | N | 19 | 001 | 32 | | Y | | | 001 | Y | |
| CHILD 2 | N | 19 | 001 | 32 | | Y | | | 001 | Y | |
| COURT ORDER GUARDIAN | INS 01 | INS 02 | INS 03 | INS 04 | DTP 336 | DTP 356 | DTP 357 | DTP 303 | HD 01 | DTP 348 | DTP 349 |
| PARTICIPANT | Y | 18 | 001 | AI | Y | | | Y | 001 | Y | |
| SPOUSE | N | 01 | 001 | AI | | Y | | | 001 | Y | |
| CHILD | N | 19 | 001 | AI | | Y | | | 001 | Y | |
| COURT ORDER DEPENDENT | N | 31 | 021 | AI | | Y | | | 021 | Y | |
| DIVORCE | INS 01 | INS 02 | INS 03 | INS 04 | DTP 336 | DTP 356 | DTP 357 | DTP 303 | HD 01 | DTP 348 | DTP 349 |
| PARTICIPANT | Y | 18 | 001 | 01 | Y | | | Y | 001 | Y | |
| DIVORCED SPOUSE | N | 01 | 024 | 01 | | Y | Y | | 024 | Y | Y |
| CHILD 1 | N | 19 | 001 | 01 | | Y | | | 001 | Y | |
| CHILD 2 | N | 19 | 001 | 01 | | Y | | | 001 | Y | |
| DEPENDENT DEATH | INS 01 | INS 02 | INS 03 | INS 04 | INS 12 | DTP 336 | DTP 356 | DTP 357 | DTP 303 | HD 01 | DTP 348 |
| PARTICIPANT | Y | 18 | 001 | 03 | | Y | | | Y | 001 | Y |
| SPOUSE | N | 01 | 001 | 03 | | | Y | | | | Y |
| DECEASED DEPENDENT | N | 19 | 024 | 03 | Y | | Y | Y | | 024 | Y |
| CHILD | N | 19 | 001 | 03 | | | Y | | | 001 | Y |
| LEGAL SEPARATION | INS 01 | INS 02 | INS 03 | INS 04 | DTP 336 | DTP 356 | DTP 357 | DTP 303 | HD 01 | DTP 348 | DTP 349 |
| PARTICIPANT | Y | 18 | 001 | 31 | Y | | | Y | 001 | Y | |
| SEPARATED SPOUSE | N | 01 | 024 | 31 | | Y | Y | | 024 | Y | Y |
| CHILD 1 | N | 19 | 001 | 31 | | Y | | | 001 | Y | |
| CHILD 2 | N | 19 | 001 | 31 | | Y | | | 001 | Y | |



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OPEN ENROLLMENT

| OE - ADDING DEPENDENT | INS 01 | INS 02 | INS 03 | INS 04 | DTP 336 | DTP 356 | DTP 357 | HD 01 | DTP 348 | DTP 349 |
|------------------------------|--------|--------|--------|--------|---------|---------|---------|-------|---------|---------|
| PARTICIPANT | Y | 18 | 001 | 22 | Y | | | 001 | Y | |
| DEPENDENT 1 | N | 01 | 001 | 22 | | Y | | 001 | Y | |
| DEPENDENT 2 | N | 19 | 001 | 22 | | Y | | 001 | Y | |
| NEW DEPENDENT | N | 19 | 021 | 22 | | Y | | 021 | Y | |
| OE - REMOVING DEPENDENT | INS 01 | INS 02 | INS 03 | INS 04 | DTP 336 | DTP 356 | DTP 357 | HD 01 | DTP 348 | DTP 349 |
| PARTICIPANT | Y | 18 | 001 | 22 | Y | | | 001 | Y | |
| DEPENDENT 1 | N | 01 | 001 | 22 | | Y | | 001 | Y | |
| DEPENDENT 2 | N | 19 | 001 | 22 | | Y | | 001 | Y | |
| REMOVE DEPENDENT | N | 19 | 024 | 22 | | Y | | 024 | Y | Y |
| OE - MODIFYING PLAN/COVERAGE | INS 01 | INS 02 | INS 03 | INS 04 | DTP 336 | DTP 356 | DTP 357 | HD 01 | DTP 348 | DTP 349 |
| PARTICIPANT | Y | 18 | 001 | 22 | Y | | | 001 | Y | |
| DEPENDENT 1 | N | 01 | 001 | 22 | | Y | | 001 | Y | |
| DEPENDENT 2 | N | 19 | 001 | 22 | | Y | | 001 | Y | |
| DEPENDENT 3 | N | 19 | 001 | 22 | | Y | | 001 | Y | |

TERMINATION EVENTS

| PARTICIPANT DEATH | INS 03 | INS 04 | INS 12 | DTP 336 | DTP 356 | DTP 357 | HD 01 | DTP 348 | DTP 349 | | | | |
|--------------------------------------|--------|--------|--------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| PARTICIPANT | 024 | 03 | Y | Y | | | 024 | Y | Y | | | | |
| SPOUSE | 024 | 03 | | | Y | | 024 | Y | Y | | | | |
| CHILD 1 | 024 | 03 | | | Y | | 024 | Y | Y | | | | |
| CHILD 2 | 024 | 03 | | | Y | | 024 | Y | Y | | | | |
| TERMINATION: EMPLOYMENT | INS 03 | INS 04 | INS 08 | DTP 336 | DTP 337 | DTP 356 | DTP 357 | HD 01 | DTP 348 | DTP 349 | | | |
| PARTICIPANT | 024 | 08 | TE | Y | Y | | | 024 | Y | Y | | | |
| SPOUSE | 024 | 08 | | | | Y | | 024 | Y | Y | | | |
| CHILD 1 | 024 | 08 | | | | Y | | 024 | Y | Y | | | |
| CHILD 2 | 024 | 08 | | | | Y | | 024 | Y | Y | | | |
| TERMINATION: EMPLOYMENT (COBRA Q) | INS 03 | INS 04 | INS 07 | INS 08 | DTP 336 | DTP 337 | DTP 356 | DTP 357 | HD 01 | DTP 348 | DTP 349 | | |
| PARTICIPANT | 024 | 08 | 1 | TE | Y | Y | | | 024 | Y | Y | | |
| SPOUSE | 024 | 08 | | | | | Y | | 024 | Y | Y | | |
| CHILD 1 | 024 | 08 | | | | | Y | | 024 | Y | Y | | |
| CHILD 2 | 024 | 08 | | | | | Y | | 024 | Y | Y | | |
| TERMINATION: REDUCTION OF WORK HOURS | INS 03 | INS 04 | INS 07 | INS 08 | DTP 336 | DTP 337 | DTP 356 | DTP 357 | HD 01 | DTP 348 | DTP 349 | | |
| PARTICIPANT | 024 | 08 | 2 | TE | Y | Y | | | 024 | Y | Y | | |
| SPOUSE | 024 | 08 | | | | | Y | | 024 | Y | Y | | |
| CHILD 1 | 024 | 08 | | | | | Y | | 024 | Y | Y | | |
| CHILD 2 | 024 | 08 | | | | | Y | | 024 | Y | Y | | |
| TERMINATION: ENTITLED TO MEDICARE | INS 03 | INS 04 | INS 06 | INS 07 | INS 08 | DTP 336 | DTP 337 | DTP 338 | DTP 356 | DTP 357 | HD 01 | DTP 348 | DTP 349 |
| PARTICIPANT | 024 | 08 | Y | 3 | TE | Y | Y | Y | | | 024 | Y | Y |
| SPOUSE | 024 | 08 | | | | | | | Y | | 024 | Y | Y |
| CHILD 1 | 024 | 08 | | | | | | | Y | | 024 | Y | Y |
| CHILD 2 | 024 | 08 | | | | | | | Y | | 024 | Y | Y |
| TERMINATION: EMPLOYER BANKRUPTCY | INS 03 | INS 04 | INS 07 | INS 08 | DTP 336 | DTP 337 | DTP 356 | DTP 357 | HD 01 | DTP 348 | DTP 349 | | |
| PARTICIPANT | 024 | 08 | 8 | TE | Y | Y | | | 024 | Y | Y | | |
| SPOUSE | 024 | 08 | | | | | Y | | 024 | Y | Y | | |
| CHILD 1 | 024 | 08 | | | | | Y | | 024 | Y | Y | | |
| CHILD 2 | 024 | 08 | | | | | Y | | 024 | Y | Y | | |
| TERMINATION: LAYOFF | INS 03 | INS 04 | INS 07 | INS 08 | DTP 336 | DTP 337 | DTP 356 | DTP 357 | HD 01 | DTP 348 | DTP 349 | | |
| PARTICIPANT | 024 | 08 | 9 | TE | Y | Y | | | 024 | Y | Y | | |
| SPOUSE | 024 | 08 | | | | | Y | | 024 | Y | Y | | |
| CHILD 1 | 024 | 08 | | | | | Y | | 024 | Y | Y | | |
| CHILD 2 | 024 | 08 | | | | | Y | | 024 | Y | Y | | |
| TERMINATION: LEAVE OF ABSENCE | INS 03 | INS 04 | INS 07 | INS 08 | DTP 336 | DTP 337 | DTP 356 | DTP 357 | HD 01 | DTP 348 | DTP 349 | | |
| PARTICIPANT | 024 | 08 | 10 | TE | Y | Y | | | 024 | Y | Y | | |
| SPOUSE | 024 | 08 | | | | | Y | | 024 | Y | Y | | |
| CHILD 1 | 024 | 08 | | | | | Y | | 024 | Y | Y | | |
| CHILD 2 | 024 | 08 | | | | | Y | | 024 | Y | Y | | |



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Audit:

If a Participant has a Spouse, Child1, Child 2 and the Child 1 turns 26 in April, the following month's Audit file should only include details for the Participant, Spouse and Child 2, with Coverage FAM.

Prior to initiating the Attained Age 26 event:

| Audit | INS01 | INS02 | INS03 | INS04 | DTP336 | DTP337 | DTP356 | DTP357 | HD01 | HD05 | DTP348 | DTP349 |
|-------------|-------|-------|-------|-------|--------|--------|--------|--------|------|------|--------|--------|
| Participant | Y | 18 | 030 | XN | Y | | | | 030 | FAM | Y | |
| Spouse | N | 01 | 030 | XN | | | Y | | 030 | | Y | |
| Child1 | N | 19 | 030 | XN | | | Y | | 030 | | Y | |
| Child2 | N | 19 | 030 | XN | | | Y | | 030 | | Y | |

After processing the Attained Age 26 event:

| Audit | INS01 | INS02 | INS03 | INS04 | DTP336 | DTP337 | DTP356 | DTP357 | HD01 | HD05 | DTP348 | DTP349 |
|-------------|-------|-------|-------|-------|--------|--------|--------|--------|------|------|--------|--------|
| Participant | Y | 18 | 030 | XN | Y | | | | 030 | FAM | Y | |
| Spouse | N | 01 | 030 | XN | | | Y | | 030 | | Y | |
| Child1 | N | 19 | 030 | XN | | | Y | | 030 | | Y | |

If a Participant has a Spouse, and a Child who turns 26 in April, the May Audit file should only include details of the Participant and Spouse with Coverage ESP.

Prior to initiating the Attained Age 26 event:

| Audit | INS01 | INS02 | INS03 | INS04 | DTP336 | DTP337 | DTP356 | DTP357 | HD01 | HD05 | DTP348 | DTP349 |
|-------------|-------|-------|-------|-------|--------|--------|--------|--------|------|------|--------|--------|
| Participant | Y | 18 | 030 | XN | Y | | | | 030 | FAM | Y | |
| Spouse | N | 01 | 030 | XN | | | Y | | 030 | | Y | |
| Child1 | N | 19 | 030 | XN | | | Y | | 030 | | Y | |

After processing the Attained Age 26 event:

| Audit | INS01 | INS02 | INS03 | INS04 | DTP336 | DTP337 | DTP356 | DTP357 | HD01 | HD05 | DTP348 | DTP349 |
|-------------|-------|-------|-------|-------|--------|--------|--------|--------|------|------|--------|--------|
| Participant | Y | 18 | 030 | XN | Y | | | | 030 | ESP | Y | |
| Spouse | N | 01 | 030 | XN | | | Y | | 030 | | Y | |



ELIGIBILITY IMPORT NIAMBTF COMPANION GUIDE

| CODE DEFINITIONS | |
|------------------|------------------------------------|
| INS 03 | Maintenance Type |
| INS 04 | Maintenance Reason |
| INS 06 | Medicare Plan + Eligibility Reason |
| INS 07 | COBRA Qualifying |
| INS 08 | Employment Status |
| INS 12 | Date of Death |
| DTP 303 | Event Date |
| DTP 336 | Employment Begin Date |
| DTP 337 | Employment End Date |
| DTP 338 | Medicare Begin Date |
| DTP 356 | Eligibility Begin Date |
| DTP 357 | Eligibility End Date |
| HD 01 | Maintenance Type |
| DTP 348 | Benefit Begin Date |
| DTP 349 | Benefit End Date |

4.4 Sample File

```

ISA*00*      *00*      *64-0941176 *52-1805760 *191220*1403**^*00501*003940784*1*P*::~~
GS*BE*64-0941176*52-1805760*20191220*1403*3940784*X*005010X220A1~
ST*834*003940784*005010X220A1~
BG*N*00*003940784*20191220*140326****2~
REF*38*55919~
DTP*007*D8*20210106~
QTY*ET*1~
QTY*DT*2~
QTY*TO*3~
N1*P5*ACME FIREWORX LLC*FI*95-2887986~
N1*IN*IAMBTF*FI*52-1805760~
N1*TV*Alight CBA*FI*82-1061233~
INS*Y*18*001*02*A***AC*N~
REF*0F*412989999~
DTP*336*D8*20161011~
NM1*IL*1*FRILLS*PHILLIP*M*MR*SR*34*412989999~
PER*IP**HP*9035556786*EM*PHILS.FRILLS@EMAIL.COM*CP*4055552750~
N3*104 ESSEX CT*APT# 49~
N4*GOLDSBORO*NC*27530*US~
DMG*D8*19650516*M*M~
EC*19~
ICM*7*3456745~
NM1*36*2*ACME FIREWORX LLC*A371A*A2617R1~
HD*001**HLT*A*FAM~
DTP*348*D8*20210301~
HD*001**DEN*D001*FAM~
DTP*348*D8*20210101~
HD*001**VIS*ENHA*FAM~
DTP*348*D8*20210101~
HD*001**LAD*100K*EMP~
DTP*348*D8*20210101~
HD*001**STD*S01K*EMP~
DTP*348*D8*20210101~
INS*N*01*001*02*A***Y~
REF*0F*412989999~
DTP*356*D8*20161011~
NM1*IL*1*FRILLS*CYNTHIA*M***34*412009999~
PER**IP*HP*9035556786*EM*CYNTH.FRILLS@EMAIL.COM*CP*4055552750~
N3*104 ESSEX CT*APT# 49~
N4*GOLDSBORO*NC*27530*US~
DMG*D8*19650516*F*M~
HD*001**HLT*A~
DTP*348*D8*20210301~
HD*001**DEN*D001~

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DTP*348*D8*20210101~
HD*001**VIS*ENHA~
DTP*348*D8*20210101~
INS*N*01*021*02*A****N~
REF*0F*412989999~
DTP*356*D8*20210401~
NM1*IL*1*FRILLS*BABY*E***34*412119999~
PER**IP*HP*90355567860~
N3*104 ESSEX CT*APT# 49~
N4*GOLDSBORO*NC*27530*US~
DMG*D8*20210401*F*M~
HD*021**HLT*A~
DTP*348*D8*20210401~
HD*021**DEN*D001~
DTP*348*D8*20210401~
HD*021**VIS*ENHA~
DTP*348*D8*20210401~
SE*47*003940784~
GE*1*3940784~
IEA*1*3940784~

4.5 834 EDI Spec

BTF Companion guide was customized using attached HIPPA 834 product version published by wpc-edi.com for reference.



x220_HIPPA_834.pdf